



Acceptable Recyclable Materials

- Paper
 - White & colored (no neon bright colors), coated & non-coated paper
 - Open mail (with non-paper items removed; window envelopes & labels OK)
 - Adding machine tape, accounting ledgers, tabulating & time cards
 - Pamphlets, brochures, advertising flyers, posters
 - Booklets & magazines & catalogs (less than 1/2" thick)
 - Carbonless multi-forms (i.e., NCR paper)
 - Paper from legal, steno, note & message pads; sticky (Post-It) notes
 - Fax & telex sheets, computer & copy paper
 - Manilla or pastel file folders
 - Shredded paper in a secured, clear plastic bag
 - Please put white paper in a separate bag if possible; this is the only time plastic bags should go in a recycling container
- Paperboard/chipboard (like cereal or stationery boxes. Exception: no paperboard with metallic and wax coating)
- Phone books, Newspaper & brown bags
- Fiberboard (like paper egg cartons & some packing material); Milk & juice cartons
- #6 polystyrene (Styrofoam) food containers and packing blocks (no "peanuts")
- Corrugated cardboard (flatten & cut as needed to fit in container)
- #1 & #2 plastic bottles & jugs with necks or screw-on lids (no tubs, pails with metal handles)
- Steel & tin cans (including non-aerosol cans); Aluminum cans & foil & foil baking pans
- **Glass food & beverage containers**

Unacceptable Recyclable Materials

- Plastic bags
- Yard/Landscape debris
- Wide-mouthed plastic containers (i.e. yogurt containers)
- Paper plates, Paper cups, Paper towels, Tissue paper
- Window glass
- Ceramics, crystal
- Mirrors, Plastic chairs
- Glued binders, Blueprints
- Hazardous items, Medical supplies, Electronics or Batteries, Green/food waste
- Food waste